

RECORD OF PROCEEDINGS

Joint Hagerman School District No. 233

Gooding and Twin Falls Counties, Idaho

Minutes of Regular Board Meeting

September 18, 2023

Chairman Bryan Whitmarsh called the meeting to order at 6:16 p.m. in Room 7 of Hagerman Jr./Sr. High School. District Clerk Melissa Lemmon took roll and established that a quorum was present, board members in attendance being Trustee Bogaard, Chairman Whitmarsh, Trustee Gossi, Trustee Turner, and Trustee Moore.

Chairman Whitmarsh led the Pledge of Allegiance.

Trustee Turner moved to approve the current agenda; seconded by Trustee Bogaard ; motion carried.

Special Activities

>County Fair Results- 51 students participated in the county fair. The students made \$227,000 without add-ons. >Question. When do you find out about the add-ons? Not until November. >Question. What are add-ons? Sponsors that don't purchase an entire animal can individually sponsor children.

>Employee of the Month- Dr. Brown presented the classified employee of the month Cathy Bridwell the Business Manager and the certified employee of the month Tammy Scott the district Art Teacher.

Consent Agenda

>Trustee Bogaard moved to approve the consent agenda, as well as the minutes from the Aug. 21st 2023 regular meeting; seconded by Trustee Turner ; motion carried.

Action Items A

>The school district bills for August were reviewed along with the financial reports for July. >Question. Why is the cost for insurance much higher than budgeted? The insurance premiums were much higher than anticipated when the budget was built. What is Hudl? Hudl is the program used for athletics to record games. Trustee Turner moved to approve the agenda items F1 through F3 under action items (A) including the approval of the district bills; and the financial reports as presented; seconded by Trustee Moore; motion carried.

Public Input

No public input was requested.

Administrative Report

>Dr. Jim Brown's administrative report included pictures of the staff orientation. The staff orientation was held at the Jae foundation in Twin Falls. Mental health was one of the focus areas of the retreat. The newly renovated playground was presented along with photos of the ribbon cutting. Region 4 superintendent training was hosted in Hagerman at the AG shop. The ARRGH students of the week were reviewed. Enrollment numbers are strong for the elementary as well as the high school. Venture Upward has 55 students currently enrolled. Istation benchmarks were reviewed. >Question. Will the data from the beginning of the year to the end of the year be presented? Yes. The testing data is presented monthly. At the end of the year the test scores will be compared to the beginning of the year. >Question. Is the testing harder based on grade level? The testing changes in increments monthly and increases in difficulty. ALEKS and Achieve 3000 test results were reviewed for the high school. Achieve (reading) test

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results were presented for grades 7-9th. ALEKS math scores were reviewed showing how many of the concepts have been mastered so far this year. >Question. How often do we test with ALEKS? Quarterly. The ISAT test is given to Juniors and there are many concepts that need to be covered before then. Adjustments have been made to help with math scores. ALICE training will be Nov. 3rd. Alison Henkin wants to interview Hagerman based on the excellent growth in Hagerman. Homecoming week is scheduled with a BBQ, open house, and parade. Friday is the football game. The curriculum adoption process will begin for 7-12 ELA. Our district will be in a new conference for athletics beginning next year. Hagerman will be competing in the 2A conference. Lunch with board members is scheduled. >Question. How is the implementation of the new math curriculum going? It's going well. It is part of the building and district goals. Is the curriculum that was approved last year fully implemented? Yes.

Information Items

>Board Training- Cathy Bridwell presented training on the ISBA's relationship to the legislation. Districts submit ideas for proposals. Those proposals go to all of the districts and they get to vote on the issues. Usually in October the board will get together and decide how the district should vote on these issues. The actual voting will happen in November and then the proposals go to the legislature. Part of the things sent to the legislature are things that schools want the legislatures to be aware of.

>Review of Bus Routes/Student Ride Times- Dr. Brown presented the bussing route schedule to the Board. Dr. Brown drove one of the busing routes and got to see first hand how the routes go. The number of students riding the bus prior to school is about 50 students. There are a few more students that ride the buses home for the afternoon drop-off. The district is in good shape. Adding another route for busing won't save the district funds. All drivers get paid a minimum of 2 hours for their time. The current school routes take about an hour. If you add the bus pickup and safety checks before picking up students then it takes about an hour and a half.

Action Items B

>Approval of Annual Audit 2022-2023 (7:00pm)- Kurt Folke from Quest CPAs performed the audit and gave a report to the board. Quest CPAs performs audits for over 100 school districts in the state. Kurt reported that Hagerman presented one of the cleanest sets of books they have come across. The audit report states that the numbers are accurate and decisions can be made with confidence based on them. Internal controls and compliance are operating well. There are no findings or concerns. Statement of revenues, changes in fund balances, ending fund balances and carry over were all reviewed. There is a four month operating reserve which is healthy. The child nutrition program showed a profit which is unique coming off of the COVID year. >Question. Of the schools that you audit, how many have a 3+ month operating reserve? Last year there was 3.4% average reserve which most school districts maintain. Kurt stressed that the district should have a solid backup system. Many districts have lost financial data lately. >Question. Did you see any areas of concern? No, there are no areas of concern. Trustee Bogaard moved to approve the annual audit; seconded by Trustee Gossi; motion carried.

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>Investment CD Info- The Business Manager presented information regarding the two State CD's for \$90,000.00 that were purchased back in 2010. They will reach maturity in February 2025. Discussion ensued. >Question. Can the district look into penalties for moving the CD's into the LGIP as the interest is higher? Yes. Interest and penalty information will be gathered and presented at the next meeting.

>Annual Building and District Goals- The building and district goals were presented. The elementary goal is that 75% of the students be proficient or show one year of growth. >Question. Who are our resident curriculum experts? Terri Fisher is our curriculum director. >Question. Is she involved in the binder checks? No. The teachers are in charge of the binder checks. >Question. Who is checking to ensure that the curriculum is being followed? The administration. Lesson plans are given to the administration weekly followed by classroom observations. BLT and department meetings by staff are scheduled regularly. High School goals include students achieving 5% growth per diagnostic test or 20% growth by the end of the year or students will have attained College-Readiness on Achieve 3000. >Question. How is this growth measured? Test results increased by 20% by the end of the year or 5% quarterly, individually. >Question. Is there a plan for students that are not proficient or making that growth? Remediation is taken care of in class and includes a math lab. >Question. In advisory or math how connected are those teachers to test scores? The teachers are very aware of the students' testing results. The recent PD showed all teachers in the high school how to access those scores and read the data gathered. >Question. What is advisory for? Assisting students in attaining their goals. It is part of the high school building goals. There is a schedule to make advisory classes more useful. The largest advisory class is around 12 students so teachers can connect to students and help them implement their 4-6 year graduating goals. >Question. Where does the counselor fit into this? He makes the SEL curriculum and lesson plans. The counselor on a rotation will present these lessons to classes. More structure in the Advisory class was appreciated.

>Technology Update- Dr. Brown and Mr. Cottam presented to the board that there are 33 teachers' computers and 37 laptops. The elementary computer lab has 38 desktop computers. The testing lab outside has 12 computers. The high school computer lab has 20 computers. Each classroom has a smart panel on the wall. >Question. Is there a structured plan with replacements for this technology? The plan is to replace each room of computers at the same time along with 8-10 laptops as needed per year on a rotation. >Question. Does that mean that you wouldn't replace any teacher computers until you can replace all 33 of them. No. The plan is to help avoid random acts of upgrades and have a schedule to move forward with. A written outline of the plan with a budget was requested.

>Update on HVAC Proposal- One of the HVAC engineers presented a contract to create the scope of work and assist in the completion of the HVAC project as requested. This information will be presented at the next board meeting.

>City Proposal of Sober Living Home- There is a duplex adjacent to the school that is being considered for a sober living home. The proximity to the school grounds is a concern. >Question. Will planning and zoning be going to the neighborhoods to ask about this? There would need to be a public hearing on this

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but it hasn't yet been presented to the city council. The board requested that a letter voicing that concern be written and presented at the next meeting. >Question. Is this a lock down facility? We don't know the details.

>Strategic Plan Update - The next step is the 7-12 grade ELA curriculum. As for facility updates. The elementary roof currently leaks and an estimate for around \$7,500 has been given to repair the roof over the conference room. >Question. Is it going to be done before the weather changes? Hopefully, this requires board approval. A detailed quote is being requested to present to the board. Another estimate regarding the stucco has been requested however that project will have to wait until spring. The estimate for a new district wide PA system was \$150,000. In the high school the speakers aren't working. Matt Cottam, our IT director, was asked to come with a proposal to perform this work in-house. The looming renovation of the Prince Memorial Gym may be the time to replace the PA system. Matt Cottam informed the board that this project could be completed in-house for around \$15,000. The new system would be integrated with the phones. The speakers in the high school could be updated. >Question. Could all of the facilities be connected? Yes. Based on the phone system we have currently. >Question. Could that be included in the technology plan? Yes. A new PA system should include the elementary playground and the AG shop. The wheels for the lift in the high school are being replaced and the sounding boards are going to be rehung along with lighting being replaced. Trustee Gossi moved to approve up to \$10,000 pending a second comparable bid for the elementary roof repair; seconded by Trustee Turner; motion carried.

>Leave Request for Leeland Johnson- Dr. Brown presented the leave request for Leeland Johnson. Oct 2nd-5th and April 22nd-25th. Trustee Moore moved to approve the leave without pay; seconded by Trustee Turner; motion carried.

>Approval of Fume Hood- Dr. Thurmond Johnson presented a proposal to purchase a fume hood for the high school. The fume hood is the cabinet with a glass shield so experiments can be performed safely. For dual credit courses the college assumes that there is a fume hood at the facility. All college chemistry classes require fume hoods. Growth in this field is upcoming as this is the first year Hagerman has been able to offer these courses. One hood would probably last the district for the foreseeable future. The cost is increased as it is not a commercial use fume hood. The cost is around \$12,666. Trustee Bogaard moved to approve the purchase of a new fume hood; seconded by Trustee Moore; motion carried.

>Alice Training- Dr. Brown presented quotes for ALICE (Alert Lockdown Inform Counter and Evacuate) training for all staff. ALICE virtual training can be done for around \$5,000 while in-person training would cost around \$12,000. Alerting of a crisis and planning are the goals. That is difficult as we don't have a great information system. The defense committee has researched defense boxes for each room that are activated with a fingerprint scanner for a lock down. Training has indicated that the best thing you can do in a crisis is to lock down immediately and alert. Alice training is part of that. >Question. Is that \$5,000 covering all staff getting the same training? Yes. All staff would be brought in and trained at the same time. This would happen on a PD day. Nov. 3rd is the day the staff has chosen for this. About half of the

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staff has already had the training. Purchasing the virtual only training is a concern. Preparing for crisis training may need to happen in person. Training could be performed in-house as a few staff members have been trained on teaching this. The liability of teaching this course for current staff members is a concern. The follow-up after the training is noted as important. Also training for students with lock-downs and site evacuations is needed. >Question. Has the state done anything with extra security funding? There is a little safe and drug free schools funding which is around \$5,000. >Question. How is this maintained for staff? Unlimited access would be needed based on staffing changes. Both options are a one-time agreement. There is a potential subscription that could be purchased each year with a three year contract. The concern is the virtual aspect wouldn't be as effective. >Question. Can the educational training be done prior to the in-person training? Yes. If it wasn't done in November it would be tough to get all the staff together. Trustee Whitmarsh moved to approve the in-person ALICE Training; seconded by trustee Turner; motion carried.

>Board Policy Review 1st Reading- Policy #3080, #3500, #3500F, #3510, #3518, #3530, & #5450 were presented and discussed.

>Board Policy Review 2nd Reading. Policy #4105F & #4140 were presented for their second reading and discussed. Trustee Turner moved to approve the presented policies first and second readings; seconded by Trustee Bogaard; motion carried.

The Board took a five minute recess at 8:41pm.

Trustee Turner moved to enter into executive session; seconded by Trustee Gossi; motion carried.

Entered into executive session at 8:46pm.

Entered regular session at 9:03pm.

>Action resulting from executive session.

Trustee Turner moved to accept the name change of the Venture Upward teacher to Jamie Sneed and hire Donna Clark; seconded by Trustee Moore; motion carried

Trustee Moore moved to adjourn the meeting; seconded by Trustee Turner ; motion carried at 9:04p.m.

Melissa Lemmon, District Clerk