

RECORD OF PROCEEDINGS

Joint Hagerman School District No. 233

Gooding and Twin Falls Counties, Idaho

Minutes of Regular Board Meeting

October 18, 2022

Chairman Bryan Whitmarsh called the meeting to order at 6:01 p.m. in Room 7 of Hagerman Jr./Sr. High School. District Clerk Trainee Melissa Lemmon took roll and a quorum was present with other board members in attendance being Phil Gossi, Jamie Turner, and Dagny Bogaard. Also present were Superintendent Dr. Jim Brown, Clerk Trainee Melissa Lemmon, District Clerk Cathy Bridwell, Corey Bobryk, Matt Cottam, Matt Frye, Neal Timmerman, and Principal Bill Hicks. Trustee Moore and Dan Knapp entered the meeting at 6:04pm

Chairman Whitmarsh led the Pledge of Allegiance.

Moved by Trustee Boogard to approve the current agenda as presented; seconded by Trustee Gossi; motion carried.

Special Reports/Activities

Mrs. Johnson, the 5th Grade teacher, had Kolt Lemmon speak about the fifth grade soil conservation field trip.

Employees of the month. Dr. Brown recognized classified employee of the month, LuAnne Coates, who is the food service director. Principal Hicks recognized the certified employee of the month, Corey Bobryk, who is the athletic director as well as a junior high math teacher.

Consent Agenda

Moved by trustee Turner to approve the minutes of the September 19, 2022, regular meeting; the bills; and the financial reports; as presented; seconded by trustee Moore; motion carried.

Public Input

Dan Knapp requested input on all agenda items.

Administrative Report

Superintendent Brown presented the ARRGH students of the month, as well as the ARRGH students of the week. ISTATON progress was reviewed. Goals have been set this year based on percent proficient along with growth. The goal for the year is 72% proficient or to have one year worth of growth for math and language based on ISTATON testing. The previous professional development was productive and the procedures for both a lockdown, or a soft lockdown, were covered. There are plans to practice both. The next professional development will highlight expectations for paras with paras being invited to attend. There was a coaches meeting. Parent Teacher conferences are this week. The High School will host an arena style parent teacher conference. Ready for Kindergarten train. Veterans Day Honor parade will be Thursday, November 10th at 10am. Veterans from our community will be honored in front of the AG shop. The board member that should schedule a lunch meeting with Dr. Brown is Bryan Moore as per the rotation. The board requested more High School information as part of the Superintendent Report.

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Information Items

>Board Training

-Chairman Whitmarsh invited Dan Knapp to review parliamentary procedure. The vernacular of moving to propose motions was covered along with the correct procedure to make amendments.

>Professional Standards Commission

-Disciplinary action was taken against a former teacher.

Action Items

>Building Security

-Neal Timmerman with M2 Automation presented an initial security proposal for our district. M2 is a company which specializes in designing enterprise security. Making a long term security plan is a priority with an emphasis on securing our school entryways currently. The quote presented was in the amount of \$23,000 and would purchase commercial security hardware for the entryways in both buildings, along with the initial infrastructure for the security system. The initial cost is elevated due to the purchase of the infrastructure that would allow a network designated solely for security. Neal recommended practicing a lock down drill quarterly with staff and yearly with students. If additional double door security is added the cost would be around \$3,500 per double door, per badging station. Cascade School District has purchased this system and the cost was around \$175,000 for their district. Our district has three buildings so the total cost will be higher than that for a full security system district wide.

Question> Would a support package need to be purchased in addition? It is recommended, yes. The proposed system would have almost no delay in the video footage for the entryways. Question> Could a complete district wide security system be quoted and presented at the next board meeting? Yes, however that would change the installation time frame to February or March rather than before Christmas for the front doors. Also the security system would be purchased in stages rather than all at once. Question> Could ESSER funds be used for this? Yes.

-Matt Cottam, the Technology Director, presented a few quotes for commercial security equipment that could be installed in-house. The cost would be around \$7,000 for the commercial door equipment alone. The idea of hiring a professional security company however is appealing to our IT department. This would ensure that more than one staff member had training and would be able to operate the security system. Research was done to explore less expensive options for our district, as the temporary system that we currently have is not working. Question> Would this equipment be something M2 could integrate into their system. No. It may be a wiser investment for our district to invest in the complete security system rather than purchase more temporary security equipment. Our district currently has a ticketing system. This is done by emailing support@hjsd.org Most staff members haven't used the ticketing system as most issues are brought to our maintenance or IT department in person or with a phone call or text message..

-Matt Frye with Site Shield, a security and ticketing software program through mobile application, spoke about what capabilities Site Shield could offer the district. Those included substitute teacher organization, a ticketing system for the technology and maintenance departments, as well as mobile

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lock down and security for staff. The system should be used for day to day operations so it is familiar in case of an emergency. This program was created and designed to generate efficiency in the ticketing department. People submitting tickets can add photos of the requested projects. Question> Is this something that could be used to track requests and completion times as well as report areas that require more investment of time and repairs? Yes, a lot of information is stored within this system. Some security features were reviewed along with the ability to request closures in case of an emergency or snow day. The cost is around \$50 a month per location for ISBA members. Since we have three buildings the cost would be \$150.00 a month but does require an annual contract. This program is not integrated with the door locking security system. This system only notifies, it doesn't perform any process. Staff must use the system for the program to be beneficial. Question> Is the program easily customizable? Yes. It is highly recommended to do training on the system before access is given. The program was presented to the board as it may assist with maintenance and security. Trustee Moore moved to approve the initial proposal of \$23,000 to fix the front doors and include the \$5,000 service plan; seconded by trustee Gossi; motion carried. The board would like to see a full plan from M2 in November. In addition to that they would like Site Shield to attend the next board meeting.

>Done Right Paving Quote

-Done Right Paving had a break in their schedule and submitted a quote to complete the project quoted a few years ago. That project includes paving the exterior basketball court next to the Prince Memorial Gym. This project could be completed in October if the quote is approved. Question> What is the intent in re-paving this area? It could be used for basketball, volleyball, pickleball, and would improve the exterior appearance of the school grounds. The consensus is not to move forward with the project until there is a plan in place for the Prince Memorial Gym.

>Snow Removal/Maintenance Vehicle

-Brad Geisler proposed doing snow removal at a rate of \$250 an hour. That would include two pieces of equipment and two operators. Sidewalk snow removal can be included if needed however the bill would be figured by the hour. An as needed contract may be beneficial for the district since there is no way of knowing how much snow will fall. There is a possibility to haul off snow if needed. Question> Who would be in charge of calling him? Charles Rice, Bill Hicks, or Jim Brown. A contract can be written stating that services will only be billed when needed or as per snow depth. No motion on behalf of the board is necessary. There were no objections by the board.

-Trustee Gossi presented purchase options for a maintenance vehicle. The cost for a new Gator was around \$12,900 with four wheel drive. There is also an option for a used Gator. A new unit won't be available until March. The cost for the used Gator is \$9,900, this vehicle has a larger motor and is currently available. Both options include a manual dump bed and a blade can be placed on the front for snow removal. This investment would allow the maintenance crew to address issues at a more rapid pace. This item was tabled until we could make it through the agenda.

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>Strategic Plan

-A heater was ordered for the girls locker room. When the HVAC technician comes to install the heater in the girls locker room, he is going to look at repairing the heater in the boys locker room. The sprinkler system in front of the Prince Memorial Gym is now functioning correctly. Many parts and pieces were replaced and now the system is functioning correctly. A sprinkler company is going to do an audit of the entire sprinkler system and ensure that each station is running correctly. A quote to replace the HVAC system was given to the maintenance department, however it was quite costly. A long term planning committee is being put in place to ensure that the community is in agreement with whatever is proposed for the Prince Memorial Gym, Elementary Playground, and the long term facilities plan. Trustee Gossi has volunteered to sit on the committee.

>Purchase of Vaporizer for Propane Tanks - The city will not approve placing a large enough tank to negate the need of a vaporizer, so this is a necessary purchase. The estimated cost for the purchase of the vaporizer is around \$14,000. Trustee Turner moved to approve the purchase of the vaporizer; Trustee Gossi seconded; motion carried.

>Purchase of Drivers Education Vehicle -The district has paid to replace parts on cars as well as paying for the installation and then removal of a passenger side brake. Investing in a district vehicle will be a beneficial investment. The vehicle could be used for more than just drivers education as well as it would be a vehicle that belongs to the district. Trustee Moore moved to purchase a district vehicle in the amount of up to \$10,000. Motion dies for lack of a second. Trustee Gossi moved to approve the purchase of a district vehicle in the amount of up to \$15,000; Trustee Moore seconded; motion carries. We would like to have this prior to March.

>Approval of Out-of-State Girls and Boys Basketball. The boys and girls basketball teams will be traveling to Nevada at various times throughout the season. Trustee Turner moved to approve out-of-state travel for the boys and girls basketball teams to Jackpot and Wells Nevada for the basketball season; seconded by trustee Moore; motion carried.

>As a courtesy to the administration's time, policy review was moved up on the agenda.

>Annual Policy Review #3330, #3500, & #7710 were reviewed, as required by law.

>Board Policy Review 1st Reading -#2700 The changes to this policy include removing the table of credits and moving that information to the procedure #2700P . -#2700P Changes to the proposed procedure include adding 6 additional required credits for graduation. The purpose is to keep students in school, engaged, and motivated. There are 38 students currently enrolled that have 3 or more release periods. This time is not being utilized to gain college credits or move ahead in any career field or other educational program. Of the 6 newly required credits there are 2 credits of PE, 2 credits of History, and 2 credits of Advisory. The current district requirement matches the state minimum of 46 credits.

Question> Do dual credit courses count as credit toward High School graduation? Yes. This change would help to propel students forward toward continued education or skilled programs and better

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represent the district's mission statement. There would still be room in the schedule for students to fail some courses and still fulfill the new graduation requirements. This is a typical requirement across the state which is implemented by Canyon Ridge. Question> Would this change impact the current juniors or seniors? No, this wouldn't be a requirement until the graduating class of 2027 to give students the ability to have these classes built into their schedule. Question> Would this impinge any students that would like to graduate early. No. Question>With the added requirements, does that leave room for electives? Yes. There are 16 elective credits. If students earn each of the credits that will be built into their schedule, they have the possibility of earning up to 60 credits. The board believes that the building leadership team should look at this before they move forward on it.

Trustee Bogaard moved to approve the first reading of the amended policies #2700, and #3370P along with the second readings of policies #3380, #4110, #5105, #5750, #8105 and# 8160 with the changes as discussed; seconded by trustee Turner; motion carried.

>Returned to the Maintenance Vehicle Item on the Agenda- An investment should be made in a vehicle that is in good working order so funds and time aren't wasted on repairs continuously. Trustee Moore moved to approve a budget of up to 15,000 on a maintenance vehicle; seconded by trustee Gossi; motion carried.

>ISBA Resolutions - Any board member can present a proposal to the ISBA that can then be passed and potentially lobbied for. Votes are made regardless of recommendation. Recommendation is for a do pass.

#1 Classified Pay Raise- Do Pass

#2 Safety Funding- Do Pass

#3 Diverting Public Funds- Do Pass

#4 School Age- Do Pass

#5 Plant Facility Levy- Do Pass

#6 Personnel Funding- Do Pass

#7 Revolving Loan Grant- Do Pass

#8 Impact Fees- Do Pass

#9 5% Hold Back- Do Pass

#10 Local and Use Planning- Do Pass

#11 Graduation Rate- Do Pass

#12 Transportation Contract Flexibility- Do Pass

#13 Utilize Idaho Surplus for Facilities- Do Pass

#14 Enrollment Based Funding- Do Pass

Trustee Moore moved to vote in compliance with the ISBA recommendations; seconded by Trustee Turner; motion carried.

Moved by trustee Moore to go into executive session as per Idaho Code 74-206(a)(b) for the purpose of personnel; seconded by trustee Bogaard; motion carried at 9:16p.m. by roll call votes as follows: Trustee Bogaard- yes; Trustee Gossi- yes; Chairman Whitmarsh- yes; Trustee Turner- yes; Trustee Moore- yes.

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Present in executive session were the previously named trustees, Dr. Brown, Mrs. Bridwell and Mrs. Lemmon. Trustee Turner left executive session at 9:17p.m. The board discussed personnel and returned to regular session at 9:20p.m.

Dr. Brown recommended the hiring of Cheyenne Hoskovec and Shelby Turner.

Trustee Moore moved to hire Cheyenne Hoskovec and Shelby Turner as requested by Jim Brown along with accepting the resignation of Ellen Jadwin for the Track and Cross Country season 2023/2024; seconded by trustee Bogaard; motion carried.

Motioned to adjourn by Trustee Gossi; seconded by trustee Bogaard; motion carried. Meeting adjourned at 10:00pm.

Catherine Bridwell, District Clerk

Melissa Lemmon, Clerk Trainee