

RECORD OF PROCEEDINGS

**Joint Hagerman School District No. 233
Gooding and Twin Falls Counties, Idaho
Minutes of Regular Board Meeting
February 14, 2022**

Chairman Bryan Whitmarsh called the meeting to order at 6:05 p.m. in Room 7 of Hagerman Junior-Senior High School. District Clerk Cathy Bridwell took roll and a quorum was present with other board members in attendance being Dagny Bogaard, Phil Gossi and Jamie Turner. Brian Moore arrived at 6:19 p.m. Also present were Superintendent Dr. Jim Brown, Secondary Principal Jaren Wadsworth, and Suzie Heller.

Chairman Whitmarsh led the Pledge of Allegiance.

Approval of Current Agenda

Moved by Trustee Gossi to approve the current agenda; seconded by Trustee Bogaard; motion carried.

Special Reports/Activities

Student/Staff Activity Report. Suzie Heller, fourth grade teacher, talked about some of the activities happening in elementary classrooms. She is putting pictures and information on the district Facebook page.

Employees of the Month. Dr. Brown presented the certified employee of the month award to Suzie Heller. Mr. Wadsworth announced that the classified employee of the month is Melissa Wise.

Consent Agenda

Business manager Cathy Bridwell answered questions about:

The purchase of Chromebooks—funded by an eRate grant; 30 were given to the elementary and 30 to the high school;

Why a purchase from the bills is different from the amount in the financial report monthly activity—because the bills show current month and the financial reports show the prior month;

Is there a plan for spending the college and career readiness grant—the school counselor, Dr. Hoffmann, writes the grant and is responsible for spending the money;

Why has nothing been spent in IT salaries—Cathy had the IT person in the wrong payroll category and will correct this immediately;

Do we anticipate more expenditures in board services—yes, we still need to pay for Day on the Hill registration and travel. Some expenses are reimbursed by the state.

What is “other expenses” in the general fund—a combination of transfer of levy money to ARTEC and the contingency reserve.

In the high school account, why was there a difference of about \$14,000 between checks cleared and checks written—a check was given to the district in December that didn't hit the bank account until January.

Who selects library books—the librarians initially and then approved by building principal.

Moved by Trustee Turner to approve the minutes of the January 17, 2022, regular meeting; the

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January 31, 2022, special meeting; the bills; and the financial reports; as presented; seconded by Trustee Gossi; motion carried.

Public Input

No requests were received.

Administrative Report

Dr. Brown reported that district enrollment is down about 10 students, which is typical for this time of year. He presented benchmark testing results for the elementary. All grade levels but one showed growth. He also showed MCAP results and explained what they represent. Dr. Brown then went over upcoming legislation that would affect schools. 63 students attended tutoring/enrichment last week. He also announced the January ARRGH students of the month. Dr. Brown has completed all the breakout sessions for the strategic plan. He will be meeting with committee members to compile results and create a draft of focus areas and objectives. IMLA and IETA conferences are over and staff got great information from these. One student was suspended in January. Dr. Brown gave an update on IT and maintenance projects. The tractor is in need of repair or replacement by a four-wheeler. Driver's education will begin March 21, 2022. The district will need to lease a car for the program, which will be taught by Josh Douville. Dr. Brown announced that Chairman Whitmarsh is now the ISBA vice-chairman for Region 4. Dr. Brown plans to have lunch with a different board member each month and asked the board to let him know what dates work for them. In the high school, some students are interested in playing baseball, although nothing is in place nor has a formal request been received. The boys' district JV tournament starts tomorrow. The cheer team placed first in district and third at state in co-ed stunt. The first track practice is February 25 and senior projects are in March.

Information Items

Board Member Training. Chairman Whitmarsh presented the Q&A from the recent ISBA training with Anderson, Julian and Hull on legal issues. Brian Moore volunteered to watch the next webinar and present to the board at the following board meeting.

Staff Survey Participation Update. Chairman Whitmarsh shared the results of the staff survey that were not related to individual employees. Items that scored a positive response were having enough time to do the job, providing a quality education, having enough equipment, curriculum, and supplies for the job, feeling as if part of a team, having adequate opportunities to discuss important things, having opportunities to make decisions as appropriate, feeling safe to try new things, and planning to continue employment at the district. Items scoring a negative

response were being well informed about changes, and healthy and effective communication amongst staff. Chairman Whitmarsh said the board is taking the survey very seriously, will use it to inform decisions, and plans to do it again at least annually if not more often.

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IT Backup Plan. Dr. Brown reminded the board that this was discussed at a previous meeting and the plan is on file at the district office. The plan consists of contact numbers for the various people who could help in the event of an internet outage if Mr. Cottam is not available. Mr. Rice and Mrs. Hoop are being cross-trained on troubleshooting and a list of passwords is also on file in the district office. Most services are hosted now and backups are being done on separate servers daily. It was suggested that the passwords be put into some sort of password service.

Snow Removal. Trustee Gossi mentioned that the school tractors are in very poor condition and wondered if the district might want to contract out the snow removal. He also suggested purchasing a utility vehicle for maintenance use. Discussion ensued about how to budget for snow removal for 2022-2023, when to advertise for bids, and when to place the item on a subsequent agenda.

Action Items

Approve Emergency Closure Days Due to Weather. Moved by Trustee Moore to approve school closures on January 4, January 5, and January 19, 2022, due to weather conditions; seconded by Trustee Turner; motion carried.

Approve Make-up Time for Emergency Closure. The snow days made the high school short on hours, so staff would prefer to make up the time on March 4, 2022, with a combination of a virtual/on-site learning day. Moved by Trustee Gossi to approve making up the time on March 4, 2022; seconded by Trustee Bogaard; motion carried.

Request for Use of School Vehicle. A request was made to use the school van to take senior citizens to Wendell to the bank once or twice a month. This would violate board policy and rules for federal grant awards. Moved by Trustee Moore to deny the request because it violates school policy, would require an employee to drive it, and was purchased with ESSER funds and therefore can't be used for anything other than educational purposes; seconded by Trustee Turner; motion carried.

Policy Revision 1st Reading. Policy revisions were presented for a first reading. Moved by Trustee Gossi to approve the first reading of policies 2310; 3000; 3030; 3031; 3370, with first option; 3370P; 3440; 3530 without the optional language; 4210; 4210F; 4210P long version; and 7710; seconded by Trustee Moore; motion carried.

Policy Revision 2nd Reading. Moved by Trustee Gossi to approve the policy revision on the second reading of policy #3345, Use of Restraint, Seclusion and Aversive Techniques for Students; seconded by Trustee Turner; motion carried.

The board took a brief recess.

Executive Session

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Moved by Trustee Bogaard to go into executive session as per Idaho Code 74-206(1)(b) for the purpose of personnel and student discipline; seconded by Trustee Turner; motion carried by roll call vote at 8:21 p.m. as follows: Trustee Bogaard—yes; Trustee Gossi—yes; Trustee Turner—yes; Trustee Moore—yes; Trustee Whitmarsh—yes; Present in executive session were all board members, Dr. Brown and Mrs. Bridwell. The board discussed personnel and student discipline. Dr. Brown left the session at 9:06 p.m. Mrs. Bridwell left at 9:13 p.m. Dr. Brown and Mrs. Bridwell returned at 9:53 p.m. The board discussed personnel and returned to regular session at 10:21 p.m.

Moved by Trustee Turner to approve the retirement of Sherman Daarud; seconded by Trustee Bogaard; motion carried.

Moved by Trustee Turner to advertise for a replacement for Mrs. Daarud; seconded by Trustee Gossi; motion carried.

Moved by Trustee Bogaard to adjourn; seconded by Trustee Moore; motion carried at 10:22 p.m.

Catherine Bridwell, District Clerk