

HAGERMAN JOINT SCHOOL DISTRICT NO. 233 REGULAR MEETING OF THE SCHOOL BOARD HELD NOVEMBER 11, 2019

The regular meeting of the Board of Trustees of the Hagerman Joint School District No 233, Gooding and Twin Falls Counties, Idaho, was convened at 7:00 pm on the 11th day of November 2019, in the Media Center of the Hagerman Jr/Sr High School, Hagerman, Idaho, pursuant to authority provided by ID Section 74-206.

A. CALL TO ORDER

The meeting opened at 7:00 pm with Chairman Mark Daily presiding. Also present was Vice Chairman Bryan Whitmarsh, Treasurer Teri Dorchuck, Trustee Brian Moore and Trustee Monte Osborne. Present was Superintendent Mark Kress, Principal Jaren Wadsworth and District Clerk Reed. Visitors in attendance included Ricky Fritz, Kurt Folke, Jolinda Solosabal, Melissa Lemmon, Allison Harder, Brian Jadwin, Ellen Myers, Tess Jones, Andrew Jones, Lacey Silonis, Gene Silonis, Ben Cenarrusa, Jason Rowley, Natasha Rowley, Jennie Gibson, Jenny Hoop, Matt Cottam, Misty Wood, Chelsea Johnson, Tammy Unzicker, Lynn Arriaga, Frank Knight, Katie Knight, Carrie Chizum, Miles Hall, and Kristy Hall.

B. APPROVAL OF AGENDA

Motion (Moore/Whitmarsh) Carried to approve agenda remitted to trustees at 3:00pm

C. CONSENT AGENDA

Motion (Dorchuck/Osborne) Carried to accept consent agenda. (Questions: Mr. Whitmarsh questioned if he received District bills, it was pointed out to him that it was preceded by Chart of Accounts and followed by bills, Mrs. Dorchuck questioned why we use Snake River Sprinklers to 'blow out' the sprinklers and not have the school perform the service. Mr. Kress explained the school does not have a large enough compressor; Mrs. Dorchuck questioned number of chairs purchased-explained it was to furnish chairs for the staff break room along with the elementary computer lab. Mrs. Dorchuck would like to have the teacher exit interview to identify classroom needs. Trustees visited about dwindling funds being raised for senior trips, the prom, and possible solutions. Principal Wadsworth stated he would like to implement a participation percentage to go towards field trips; ie, if students do not participate in various fund raising activities then they would not be able to receive the full amount of funds available for trips. He would also like to take students on a nicer trip than Lagoon, possibly Washington DC.

D. PUBLIC INPUT

Mr. Ricky Fritz expressed his appreciation of holding students to the school's policies in that if the students may not participate in athletics if their grades and/or actions do not grant participation.

E. REPORTS 1. Kurt Folke, Auditor – Quest CPAs 7:12pm

Audit went well for district, along with the secretaries of each school. Books were accurate-Modified Opinion. Internal Controls-no significant deficiency noted. Bank activity reviewed. Ending Fund Balance includes cash and other assets of the school, ie, building, receivables then subtract liabilities. Audit convert books to full accrual accounting per GASB rulings-government entities operate on cash basis of accounting. Increase in state funding helped with increase in the General Fund fund balance. The school is sitting at approximately 3.5 months reserve. The school's bond has been paid off and any tax collections still to come in will go to the plant facility fund. The Child Nutrition made money which resulted in a smaller negative fund balance. Of the schools that Quest audits, about 60% of the Child Nutrition funds make a profit. House Bill #743 requires that all schools take care of their buildings and must expend a percentage of student occupied square footage or the money must be set aside. Medicaid dollars must now be shown in Fund #260. This would be the approximate 30% school match funds, Medicaid dollars received (revenue) and the Medicaid portion of services that Medicaid students receive (speech, occupational therapy, behavior intervention). Schools must pay in the school match (approx. 30%) to receive 100% of Medicaid claims. This nets out to schools receiving 70% of Medicaid claims. Medicaid payments can sometimes be slow. Schools must also meet Maintenance of Effort which is spending equal amounts or at least \$1.00 more than in previous years. There are a few exceptions that may be taken if conditions are met.

Corr 12/2/19

Mr. Whitmarsh asked if anything abnormal was found. Mr. Folke responded that the books were in good shape. Again Mr. Whitmarsh asked *many more times if Mr. Folke was sure he didn't find something wrong with the books and if he did, would he report it. Mr. Folke responded that only abnormality would possibly be the child nutrition fund but that the fund balance can still be turned around and that yes, he

Mr. W noted
he did not ask
multiple times

would report it there something wrong. Mrs. Dorchuck asked about internal controls and if there could be a questionnaire presented to staff for input. Mr. Folke responded there was already a questionnaire in place. Both trustees are wanting to know why the lack of Medicaid funds/billing was not noted on the audit report. Mr. Folke responded that it was not a 'finding' since administration/business office had already caught the error and alerted the audit team to the deficiency and corrected action.

Mr. Whitmarsh asked again if he was sure there was not something wrong with the books. Mr. Folke responded that the school has an average fund balance of 3 month, clean books, and received a modified report due to separation of duties. He also commented about how it was rough a few years ago and the school can always change as it goes both ways but the books are clean.

Superintendent Kress noted that 4 years ago the fund balance was only 7 to 10 days-less than 2 weeks reserve. The school is finally in a position to accomplish some things now. He also noted that 4 years ago the school almost could not make July and August employee payroll. Mr. Eric Anderson helped move the school forward by holding down spending.

2. Superintendent Mark Kress: 8:25pm

- Parent Teacher Conference held for 2 night, good turnout;
- Held a Fall Festival at elementary school in October. It was decided that since there are many activities in October to hold the Fall Festival in November next year;
- Parent Teacher Volunteers helped with yard work. The walking path will need to be reworked as OSHA will not approve the slant in the pathway – too dangerous;
- The front fencing was completed by Frank Larson of Snake River Fencing. It was noted that Mr. Larson donated the fencing to the school;
- Schools were not in danger when there was a 'soft lockdown'. It was result of Officer Cornett going through town going toward a high speed chase and he did not want any children on the roads. With the process in place, it was noted that the Ag building did not receive notification due to not hearing the intercom and no cell phone service. The school is looking at purchasing emergency lights which will flash warnings to alert the ag instructors to follow through with response. A light system also being looked into for the weight room;
- NED did an inspirational yo-yo assembly this year. Students receive encouraging messages during the assembly;
- Read Like an Eagle scheduled;
- Pedometers for elementary students has resulted in good participation;
- Coats for Kids;
- Battle of the Books;
- New signage "Hagerman Elementary School", donated by the Elementary Parent Teacher Volunteers, was installed on the elementary school building;
- Progress monitoring in math and language arts – seeing growth in most areas and able to identify areas not receiving growth;
- Medicaid update (printout with payments received). Mrs. Dorchuck noted she is concerned about amount of time taken Mrs. Lee has been out of class. Supt. Kress reported that Rebekah Garner will be leaving at the end of December for a move to Texas and may need to hire replacement and/or enlist Ms. Wilson to help;
- Reviewed state reporting on how well the school performed last year in math growth. Hagerman was in the top 10% achieving schools in Idaho. Supt Kress noted that students who do well in math in grades 3,4, and 5 should perform well in grades 7, 8, and 9. Supt. Kress noted that the school is on the right path and will continue to grow.

Mr. Moore – responded with 'good growth'.

3. Principal Jaren Wadsworth 9:10pm

- Received phone call this evening that Tom Cooper hit an elk on way home from Carey. No one was hurt;
- Haunted House at Halloween put on by HS PTV;
- Junior High Dance held;
- Received \$45,000 from the Chobani Grant (received in HS Student Body books, Chobani Community Impact Fund);
- Still waiting on Bayer grant (Idaho Community Foundation Grant);
- Junior High performed a drama play/skits. Mrs. Solosabal directed;
- Veteran's Day program help, thanks to Mrs. Owsley. Mrs. Hardman helped with the music;

- 25 students not eligible for the Lagoon trip due to poor attendance. If it continues it could result in loss of credit, also \$1000 fine as misdemeanor charged by Prosecutor Matt Pember. Students can lose credit with 8 tardies or more. Student/s with their parents will need to meet with the board;
- Teachers are frustrated and want more chrome books (one to one technology). The 2 new smart boards are in use and would like to purchase more along with more PCs for teachers;
- Google training presented to Jr/Sr High staff by Mrs. Avery;
- Visited about needs of getting another system for emergency notifications. Ag shop-activity too loud for sound system. Need lights in multiple areas;
- Phone system needs to be fixed;
- More students caught vaping. Will receive in-house suspension;
- CSI approved English 101 through telecom;
- Wellness 101 receive academic certificate with Mr. Easteday as teacher;
- Sex Ed in health with parent release. Principal Wadsworth will present the release form from Utah school he last attended and bring to next board meeting;
- Presented information on ABC-I grading system being reviewed for schools. There would be no Ds or Fs. The grading system would become mastery based and would measure achievements, measures percentages and not letter grades. Gooding School is using the Standards based method. The mastery based method places the focus on student learning and not student grades. This method will measure struggling students in areas of need. The faculty is on board with the change, hope to implement in the spring or next fall. If a student receives an 'I' (imcomplete), they will not need to repeat the entire course but the content areas they have yet to master. Will need to grandfather in upper grades during the transition period. There will be a need to educate parents and students. A committee needs to be formed to plan, make policy for K-12.

4. Technology-Matt Cottam 9:34pm

- New chromebooks will still be 14" touchscreens but will not have the ability to flip backwards. WIFI system not sufficient but he is monitoring for weak spots. Discussed purchasing 150 chromebooks for high school and move the 30 chromebooks already purchased to the elementary school along with the charging cart;
- Possibility of purchasing some of the chromebooks using funds from #260-Medicaid for students on IEP's/504;
- Visiting with Wendell and Filer Schools on their technology policy;
- Looking at purchasing refurbished 2018 models that run a little over \$100 cheaper than new units. The new units are also 2018 models. Also need to purchase licenses at cost of \$25 each unit;
- One of the other school policies charges student \$30 as insurance to be able to take home;
- Making changes to website. Will need to login to intranet to make changes to network.

5. ProActive Behavior Health Services – Frank Knight 10:00pm

- Came to tonight's meeting due to complaints from last board meeting for non-billing issues;
- History: Supt. Lee Mitchell came to him looking for services and came up with the deal: Mr. Knight would bill Medicaid for free (other agencies were charging up to 10% at the time). The school would need to hire a person to review the invoices before submission to ProActive. Frank Knight expressed how upset he was when he was having to bill for competitor services last year. He met with Supt. Kress and B. Reed about not doing billings in August or September and would help train a new person;
- He had been billing for the school for the last 16 years without notation in the contract;
- Timing of Medicaid payments depends on how one bills, the eligibility of students, and other requirements to receive Medicaid. He feels there is a lot at risk for a school to use aides as Behavior Intervention, school's Medicaid license could get yanked if not following through with correct procedures. His firm would verify that proper procedures would be followed and keep up current Medicaid regulations.

F. ACTION ITEMS:

1. 2GCC Agreement 10:10pm

Discussion held on lack of communication between lawyers-Matt Pember and Bret Walthur. Supt. Kress visited with both attorneys to resolve the issues with the 2GCC Agreement.

Motion (Whitmarsh/Moore) Carried to approve the 2GCC Agreement as presented with date of 11/5/19.

2. Chrome Books

Discussion about using the reserve (fund balance) to purchase chrome books.

Motion (Moore/Dorchuck) to purchase 150 chromebooks. Mr. Daily added that Matt Cottam needs to get the best deal.

Motion-amended (Whitmarsh/Dorchuck) purchase percentage of SpEd student count chromebooks from fund #260 and purchase remaining chromebooks at cost of \$282 or less including software.

3. Credit Card Policy

Motion (Osborne/Moore) to approve 1st reading of credit card policy.

4. Sick Leave Policy

Motion (Whitmarsh/Dorchuck) approve Sick Leave Policy as presented. (Cannot receive all days if employee leaves employment early).

5. Personal Leave Policy

Motion (Whitmarsh/Moore) approve Personal Leave Policy as presented. (Cannot receive all days if employee leaves employment early).

6. Garbage/Trash Schedule

Motion (Whitmarsh/Moore) to change trash pickup to add a dumpster at the Ag location and have pickups on Monday at additional cost of \$30.00 per month.

7. ISBA Policy Updates-hold for next board meeting

G. EXECUTIVE SESSION

Chairman Daily announced that the next order of business would be adjourning to executive session.

Motion Approve to go into executive session (Whitmarsh/Moore)

BE IT RESOLVED, that the Board of Trustees of Hagerman Joint School District No. 233 recess from a regular meeting into executive session pursuant to Section 74-206. The executive session was held in the media center of the Jr/Sr High School at 9:42pm.

IC 74-206(b) Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public-school student.

The Chairman called for individual vote which was as follows:

Mark Daily	Yes	Monte Osborne	Yes
Bryan Whitmarsh	Yes	Brian Moore	Yes
Teri Dorchuck	Yes		

BE IT FURTHER, that following the executive session the Board will reconvene in public session for the purpose of continuing the meeting. Vote being had on the above and foregoing resolution, and the same having been counted and found to be no less than two-thirds (2/3) of the membership in favor thereof, the chairperson declared said resolution adopted. Supt. Mark Kress and Clerk Reed attended the session.

Discussion: Parent concerns on elementary math curriculum/math teacher. Invited to executive session was Jenny Hoop and Tammy Unzicker. Also invited at different times were parents Andrew and Tess Jones, Miles and Christy Hall, Ben Cenarrusa, Gene and Lacy Silonis, and Allison Harder. Mrs Hoop and Mrs Unzicker left at 12:20am
Discussion held on homeless student from neighboring school district.

H. Open Session

Christmas concert on December 17, 2019 at 7:00pm

Next meeting December 2, 2019 at 7:00pm

Motion (Moore/Whitmarsh) approve to adjourn at 12:45am

Bette Reed

Bette Reed, District Clerk

HAGERMAN JOINT SCHOOL DISTRICT NO. 233 SPECIAL MEETING OF THE SCHOOL BOARD HELD November 18, 2019

The special meeting of the Board of Trustees of the Hagerman Joint School District No 233, Gooding and Twin Falls Counties, Idaho, was convened at 6:30 pm on the 18th day of November 2019, Papa Kelsey's Pizza, 130 South State Street, Hagerman, Idaho, pursuant to authority provided by ID Section 74-206.

A. CALL TO ORDER

The meeting opened at 6:34 pm with Vice Chairman Bryan Whitmarsh presiding. Also present was Treasurer Teri Dorchuck, Trustee Brian Moore and Trustee Monte Osborne. Chairman Mark Daily was absent. Present was Superintendent Mark Kress, Principal Jaren Wadsworth and District Clerk Reed. Visitors were Michael Burr, Melissa Lemmon, and Melissa Wise.

B. APPROVAL OF AGENDA

Motion (Dorchuck/Osborne) Carried to approve agenda.

There was a brief introduction of all participants: Michael Burr, CPA, Bryan Whitmarsh, Monte Osborne, Teri Dorchuck, Jaren Wadsworth, Mark Kress, Brian Moore, Melissa Wise, Melissa Lemmon, and Bette Reed.

Michael Burr reported on government procedures/compliance, the audit opinion letter, schedule of findings, management letter. At one point he commented that the session would appear as though he was picking on business manager/clerk Bette Reed.

Mr. Burr continued in explaining items to watch on monthly financial statements, items to present each month, procedures to follow.

At conclusion, Mr. Burr praised Business Manager Bette Reed and said she was doing a good job and that good business managers were hard to find.

Mr. Burr left at 8:32pm

C. EXECUTIVE SESSION

Vice Chairman Whitmarsh announced that the next order of business would be adjourning to executive session. Motion (Moore/Dorchuck) Approve to go into executive session.

BE IT RESOLVED, that the Board of Trustees of Hagerman Joint School District No. 233 recess from a regular meeting into executive session pursuant to Section 74-206. The executive session was held in the media center of the Jr/Sr High School at 10:35pm.

IC 74-206(b) Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public-school student.

The Chairman called for individual vote which was as follows:

Mark Daily	Absent	Monte Osborne	Yes
Bryan Whitmarsh	Yes	Brian Moore	Yes
Teri Dorchuck	Yes		

BE IT FURTHER, that following the executive session the Board will reconvene in public session for the purpose of continuing the meeting. Vote being had on the above and foregoing resolution, and the same having been counted and found to be no less than two-thirds (2/3) of the membership in favor thereof, the chairperson declared said resolution adopted. Supt. Mark Kress, Principal Jaren Wadsworth and Clerk Reed attended the session.

Discussion: Response to concerned parents and homeless student situation.

Executive session ended at 9:00pm

Bette Reed

Bette Reed, District Clerk