

HAGERMAN JOINT SCHOOL DISTRICT NO. 233

REGULAR MEETING OF THE SCHOOL BOARD HELD AUGUST 14, 2013

The regular meeting of the Board of Trustees of the Hagerman Joint School District No. 233, Gooding and Twin Falls Counties, Idaho, was convened at 7:00 p.m. on the 14th day of August, 2013, in the Media Center of the Hagerman Jr/Sr High School, Hagerman, Idaho, pursuant to authority provided by ID Section 33-510.

A. CALL TO ORDER

The meeting opened at 7:05p.m. with Chairman Karl Emerson presiding.

B. ROLL CALL

Present were Chairman Karl Emerson, Treasurer Harry DeWolfe, Trustee Kim White, and Trustee Chuck Steele. Vice Chairman Mark Daily was absent. Also present were Superintendent Ty Jones, Principal Mark Kress, and Clerk Bette Reed.

VISITORS

Visitors: Angie Lauritzen, Anna Ray, and Ben Donaldson.

C. CONSENT AGENDA

Motion (White/DeWolfe) Carried to accept the consent agenda.

Questions: reimbursement of Fabric/Pirate costume on high school student body accounts and comments about new accounts payable schedule printed from the 2M DataSystems accounting system.

D. REPORTS

1. Superintendent Ty Jones:

- The Summer Food Service Program served 1,243 meals during the summer months to children and adults. Ms. Tellez is expecting a \$1500 profit from the summer program;
- Student enrollment number so far is keeping even with last years end of the year enrollment, still at par with budget numbers;
- Auditor Kurt Folke called and raved on the financial situation of the district and that during these economic turmoil times that the Hagerman School District is doing a good job and that the accounting records maintained by Bette Reed is in excellent condition. He had a few concerns on low salaries and other issues to be discussed later;
- There will be a shift of health insurance payment which will put us in line with the other schools statewide so as not to have lack of coverage when beginning at this school district or an overlap of coverage when moving to another Idaho school district;
- Hagerman receive a 4-Star rating again from the State Department of Education. The school district was down 5 points from last year. Supt. Jones expressed concern of the new Smarter Balance Tests by the State Dept and to expect a dip in scores next year until all the bugs/flaws have been found.

2. Principal Mark Kress:

- Principal Kress commented that the Jr/Sr High enrollment is up 5 from last year at this time but registration will continue to Monday next week;
- The Youth Endowment Assn of the Idaho High School Activities Association sent a check in the amount of \$1,800 in which some will go towards local activity busing costs with the balance back to the association toward the 'vested' investment;
- Athletic Director Kevin Cato will be involved with interviewing a person for the Girls Basketball Varsity Coach position tomorrow;
- The football schedule has change in that schools from Murtaugh and Hansen have consolidated their teams and will pay as one team and also Hagerman will be playing Rockland on August 30, 2013;
- The high school is still selling parking slots outside of the football field.

E. BUSINESS

1. Policies: Idaho School Boards Association

- a. **Motion** (DeWolfe/Steele) Carried to approve following policies as second reading:

Policy #5430: Insurance Benefits for Employees/Trustees

7000.00 Financial Management

7000.00	Goals
7100.00	Budget Planning and Adoption
7120.00	Budget Adjustments
7200.00	Accounting System Design
7210.00	GASB 34-Accounting System
7220.00	Documentation and Approval of Claims
7225.00	District Financial Fraud and Theft Prevention
7230.00	Financial Reporting and Audits
7250.00	GASB 54-Fund Accounting System
7260.00	Student Activity Fund
7300.00	Revenues
7305.00	Investment of Funds
7310.00	Advertising in Schools / Revenue Enhancement
7405.00	Public Works Contracting and Procurement
7407.00	Public Procurement of Goods and Services
7408.00	Bidding Procedures
7410.00	Petty Cash Funds
7420.00	Personal Reimbursement
7430.00	Travel Allowances and Expenses
7440.00	District Credit Cards
7500.00	New Fees or Increase of Fees
7605.00	Insurance
7610.00	Gifts, Grants, and Bequests
7615.00	Income from Sale or Use of School Property
7620.00	Issuance and Cancellation of Checks
7625.00	Website Regarding District Expenditures

8000.00 Non-Instructional Operations

8000.00	Goals
8100.00	Transportation
8105.00	Extracurricular Transportation (amended)
8110.00	Safety Busing
8120.00	Bus Routes, Stops and Non-Transportation Zones
8122.00	Bus Driver Conduct
8125.00	Bus Driver Drug and Alcohol Testing Program
8130.00	Transportation of Students with Disabilities
8135.00	Duties of School Bus Drivers
8140.00	Student Conduct on Buses
8150.00	Unauthorized School Bus Entry
8160.00	Contracting for Transportation Services
8170.00	District Owned Vehicles
8170.00 P	Procedure: District Owned Vehicles
8180.00	Bus Driver Training and Responsibility
8185.00	Use of Wireless Communication Devices by Bus Drivers
8190.00	Emergencies Involving Transportation Vehicles
8200.00	Local School Wellness
8210.00	School Lunch Meals
8220.00	School Meals Charging Policy
8245.00	Competitive Food Services
8400.00	Activity Trips (amended)
8530.00	Property Damage

8600.00 Records Management
8605.00 Retention of District Records

9000.00 School Facilities

9000.00 Goals
9100.00 Acquisition, Use and Disposal of School Property
9200.00 Contractor License, Surety Bonds and Insurance
9300.00 Operation and Maintenance of District Facilities
9400.00 Uniform Public School Building Safety
9500.00 Security
9600.00 Facility Operations
9610.00 Rental/Use of School District Equipment (amended)
9612.00 Employee Use of School District Equipment
9615.00 Excision and Annexation of Territory
9620.00 Contracts for Recreational Facilities
9625.00 Trespass on School District Properties
9630.00 Use of Camera Surveillance
9635.00 Prohibition Against Smoking
9700.00 District-Wide Asbestos Program

Amendments to existing policies as per ISBA:

1510.00 Board of Trustees: Board Meeting Procedure
2440.00 Instruction: Special Instruction-Online Courses and Alternative Credit Options
4130.00 Community Relations: Public Access to District Website
5105.00 Personnel: Certificated Personnel Reemployment Contracts
5109.00 Personnel: Informal Review
5220.00 Personnel: Assignments, Reassignments, Transfers
5320.00 Personnel: Drug and Alcohol Free Workplace
5740.00 Personnel: Reduction in Force
5820.00 Personnel: Evaluation of Non-Certificated Staff

2. Cost Estimates: Heat Pump

Ben Donaldson presented information along with 3 cost estimates from Intermountain Heating & Air Conditioning, Home Heating & Air Conditioning Inc., and Custom Quality Heating and Air Conditioning. **Motion** (White/Steele) Carried to accept cost proposal from Intermt'n Heating with contingency of installing a mini-split for room 5 (5th grade modular) for a maximum of \$200.00 extra.

3. Pest Control:

A contract from Integrated Pest Management was presented at \$65.00 per month with an initial 1-time fee of \$105.00 (annual = \$885.00). It was recommended by the board to get additional cost estimates from other vendors and to table decision to next month.

F. EXECUTIVE SESSION

Chairman Emerson announced that the next order of business would be adjourning to executive session. **Motion** (DeWolfe/White) Carried to go into executive session.

BE IT RESOLVED, that the Board of Trustees of Hagerman Joint School District No. 233 recess from a regular meeting into executive session pursuant to Section 67-2345. The executive session was held in the media center of the Jr/Sr High School at 8:15p.m.

(1)(b) Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public school student. The Chairman called for individual vote which was as follows:

Karl Emerson	Yes	Chuck Steele	Yes
Mark Daily	Absent	Kim White	Yes
Harry DeWolfe	Yes		

BE IT FURTHER, that following the executive session the Board will reconvene in public session for the purpose of continuing the meeting. Vote being had on the above and foregoing resolution, and the same having been counted and found to be no less than two-thirds (2/3) of the membership in favor thereof, the chairperson declared said resolution adopted. Invited into the executive session was Supt Jones, Principal Kress, and Clerk Reed.

Discussion: Out of District Student applications, Personnel, and possible litigation.

Executive session ended at 9:00p.m.

G. OPEN SESSION

Motion (DeWolfe/Steele) Carried to approve Out of District Student applications as submitted with exception of one student.

H. ADJOURNMENT

1. **Motion** (DeWolfe/Steele) Carried to adjourn at 9:05p.m.

Board Notation: Next board meeting to be held September 11, 2013.

Respectfully submitted

Bette M Reed
Bette M. Reed, District Clerk