

**HAGERMAN JOINT SCHOOL DISTRICT NO. 233**  
**ANNUAL MEETING OF THE SCHOOL BOARD HELD JULY 11, 2016**

The annual meeting of the Board of Trustees of the Hagerman Joint School District No. 233, Gooding and Twin Falls Counties, Idaho, was convened at 7:00 p.m. on the 11<sup>th</sup> day of July, 2016, in the Media Center of the Hagerman Jr/Sr High School, Hagerman, Idaho, pursuant to authority provided by ID Section 74-206.

**A. CALL TO ORDER**

The meeting opened at 6:58 p.m. with Superintendent Mark Kress presiding.

**B. ROLL CALL & VISITORS**

Present were Trustee Karl Emerson, Trustee Mark Daily, Trustee Chuck Steele, Trustee Monte Osborn and Trustee Angie Lauritzen. Also present were Superintendent Mark Kress, Elementary Principal Tyler Mills, and District Clerk Bette Reed.

**C. REORGANIZATION OF BOARD**

**1. Election of Officers**

Supt. Kress opened the floor for nominations of Chairman of the Board.

- Trustee Chuck Steele nominated Trustee Karl Emerson.  
**Motion** (Steele/Daily) Carried to elect Trustee Karl Emerson as Chairman of the Board.
- Trustee Chuck Steele nominated Mark Daily as Vice Chairman.  
**Motion** (Steele/Lauritzen) Carried to nominate Mark Daily.
- Trustee Angie Lauritzen nominated Chuck Steele as Treasurer.  
**Motion** (Lauritzen/Osborne) Carried to nominate Chuck Steele.

**2. Board Meeting Nights, Over-Night Trips, Pupil Transportation, Check Signers**

**Motion** (Daily/Steele) Carried to hold board meetings on the 2<sup>nd</sup> Monday of the month at 7:00p.m. in the Media Center of the Jr/Sr High School.

**Motion** (Daily/Lauritzen) Carried to allow overnight trips for extra-curricular activities/competitions within the state of Idaho and to approve bus routes as in previous years.

**Motion** (Osborne/Lauritzen) Carried to continue with check signers Chairman Karl Emerson, Vice Chairman Mark Daily and District Clerk Bette Reed.

**D. CONSENT AGENDA**

**Motion** (Steele/Osborne) Carried to accept the consent agenda as amended (questions on hotel bill for PBIS conference, Idaho High School Activities Fees of \$25.00, and Waxie Supply order).

**E. REPORTS**

**1. Superintendent Mark Kress:**

- Discussed difficulty of Jr/Sr high school schedule with ½ time science teacher and only 1 math teacher. Had to revamp complete schedule and thanks to Mr. Hoffmann made a new schedule;
- In process of revising the Jr/Sr High Student Handbook with help from Ms. Tina Bolduc and Ms. Becky Lee. Ms. Lee will also review the Personnel Handbook for grammatical errors and policies;
- Ms. Bolduc worked too many hours trying to make up her missed hours by reading the spreadsheet wrong. She will be compensated by 'Comp' hours;
- The ceiling in one of the mechanics room fell due to water leakage problems. Looking to resolve future problems by plumbing (dropping) the pipes into the mechanic's room;
- Mr. Steve Smith has been busy with custodial/maintenance work inside both the elementary and secondary schools which has left little time for outside work. Would like to receive cost estimates to lay concrete in front of the elementary school on both sides of the front door and having a sprinkler system installed in the yard along the street in front of the elementary school;
- Mr. Steve Smith has been using his personal 4-wheeler to get around the school plant. Supt. Kress suggested selling the Kubota tractor that is not in use and purchase a used 4-wheeler with a plow attachment. Board consensus: if a used 4-wheeler can be purchased within a few hundred dollars of the selling price of the Kubota tractor to proceeds otherwise bring the cost estimate back to the board if difference is \$500 or more;
- Reviewed the State Department of Education Determination of the 2014/2015 Special Education program. The determination is Meets Requirements with commendations;
- Discussed purchase of 4 tables and 28 chairs for JrSr and Elementary new computer labs.

**2. Principal Tyler Mills:**

- After visiting with State Department of Education, he should be receiving his Principal K/12 credential soon;

- Reported on PBIS conference in which he attended along with Ray Hoffmann, Mara Howard, Vicki Owsley, and Hermelinda Leija. The conference presented a program that would track students but after discussion it was determined that AimsWeb may be very similar.
3. Steve Smith:
- Visited about the summer maintenance schedule: floor tile to be installed this week (elementary computer lab), finish waxing Jr/Sr high floor after plumbing repairs, waxing of gym floors, finish shampooing of elementary carpets, paint room preceding elementary principal's office along with sanding of door to remove writing (possibly paint with chalk-board paint or white-board paint), wash exterior of school buildings, help teachers as needed before school begins.

#### F. BUSINESS

##### 1. ISBA Revised Policies – 2<sup>nd</sup> Reading

**Motion** (Steele/Lauritzen) Carried to approve 2<sup>nd</sup> reading of ISBA revised policies

2700.00	Graduation: High School Graduation Requirements
2700.00P	Procedure: Graduation: High School Graduation Requirements
5460.00	Worker's Compensation Benefits
7210.00	Fixed Asset and Management Discussion and Analysis (GASB Statement 34)
7320.00	Allowable Uses for Grant Funds
7400.00	Purchasing
7400.00P	Procedures: Procurement Under a Federal Award
7430.0	Travel Allowances and Expenses
7450.00	Federal Cash Management

##### 2. Resignations and Hires

**Motion** (Daily/Osborne) Carried to accept resignation from Amy Botz.

##### 3. Student Fees

**Motion** (Daily/Osborne) Carried to accept student fees as presented.

##### 4. American Fidelity Fees

**Motion** (Steele/Lauritzen) Carried to pay \$3.00 monthly fee and prorated \$14.00 annual fee to end of Flex Plan Year (10/1/2016).

#### G. EXECUTIVE SESSION

Chairman Emerson announced that the next order of business would be adjourning to executive session.

**Motion** (Daily/Osborne) Carried to go into executive session.

BE IT RESOLVED, that the Board of Trustees of Hagerman Joint School District No. 233 recess from a regular meeting into executive session pursuant to Section 74-206. The executive session was held in the media center of the Jr/Sr High School at 8:10p.m.

74-206(b) Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public school student.

The Chairman called for individual vote which was as follows:

Karl Emerson	Yes	Chuck Steele	Yes
Mark Daily	Yes	Monte Osborne	Yes
Angie Lauritzen	Yes		

BE IT FURTHER, that following the executive session the Board will reconvene in public session for the purpose of continuing the meeting. Vote being had on the above and foregoing resolution, and the same having been counted and found to be no less than two-thirds (2/3) of the membership in favor thereof, the chairperson declared said resolution adopted.

Supt. Kress, Principal Mills, and Clerk Reed attended the session. Personnel was discussed. Executive session ended at 8:34pm

#### H. ADJOURN

**Motion** (Lauritzen/Osborne) Carried to adjourn at 8:35p.m.

Respectfully submitted  
Bette M Reed  
 Bette M Reed, District Clerk