INSTRUCTION 2420.00

Special Instruction: Parent and Family Engagement Policy

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#### **HAGERMAN JOINT SCHOOL DISTRICT NO. 233**

### Parent and Family Engagement

In support of strengthening student academic achievement, Hagerman School District receives Title I, Part A funds and makes available to parents and family members a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the district will implement a number of specific parent and family engagement activities incorporated in the district's plan. Hagerman School District agrees to implement the following requirements as outlined by Section 1116:

- Involve parents in an organized, ongoing and timely way, in the planning, review and improvement of programs under Title I, Part A, including the planning, review and improvement of the District Parent and Family Engagement Policy and the joint development of the schoolwide program plan.
- Update the District Parent and Family Engagement Policy periodically to meet the changing needs of parents and the district.
- Post the policy on the district website for parents and the local community.
- Provide full opportunities, to the extent reasonable, for the participation of parents with limited English
  proficiency, parents with disabilities and parents of migratory children, including providing information and
  school reports required under Section 1111 of ESSA in an understandable and uniform format, including
  alternative formats upon request and, to the extent reasonable, in a language parents can understand.
- If the schoolwide program plan under Section 1114(b) of ESSA is not satisfactory to parents, allow for parents (when applicable) to submit comments on the plan to the district.
- Be governed by the following statutory definition of parent and family engagement and carry out programs, activities and procedures in accordance with this definition:
  - Parent and family engagement means the participation of parents in annual, two-way and meaningful communication involving student academic learning and other school activities ensuring:
    - Parents play an integral role in assisting their children's learning;
    - Parents are encouraged to be actively involved in their children's education at school;
    - Parents are partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children; and
    - Other activities carried out, such as those described in Section 1116 of ESSA.

The District Parent and Family Engagement Policy includes a description of how the school will implement or accomplish each of the following components:

#### Jointly Developed

Hagerman School District will take the following actions to involve parents in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs. These actions include opportunities to attend meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as reasonably possible. Parents/Guardians will be afforded the opportunity to provide timely and relevant feedback regarding the planning, revision, and improvement of Title I programs in the following manner —

- Opportunities to complete parent/guardian surveys;
- 2. Direct feedback to teacher(s)/principal during bi-annual Parent/Teacher Conferences, annual open house and Literacy and Math Nights.

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### Communications

Hagerman School District will take the following actions to provide parents:

- Information related to district, school, parent and community programs/activities disseminated in an understandable format and language the parents can understand;
- Information related to the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet; and
- Opportunities, where appropriate, for parents to participate in decisions relating to the education of their children.

## **School-Parent Compact**

As a component of the school-level Parent and Family Engagement policy, schools in the District shall jointly develop with parents a school-parent compact that outlines how parents, the school staff, and students will share the responsibility for improved student academic achievement.

- The School-Parent Compact will be included in registration packets at the beginning of each school year.
- The Compact will be available for discussion, as needed, during bi-annual parent/teacher conferences, when applicable.

# **Building Capacity for Parents and Staff**

To ensure effective involvement of staff, parents and the community to improve student academic achievement, Hagerman School District will:

- Encourage and support involvement of the elementary and jr/sr high school Parent Teacher Volunteer (PTV) organizations;
- Provide professional development opportunities for teachers and staff in relation to the value of parent and family engagement to increase academic achievement; and
- Ensure that information related to school and parent programs, meetings and other activities is sent to parents in an understandable format and language the parents can understand.

Legal Reference: Title I of the Elementary and Secondary Education Act of 1965,

20 U.S.C. §§ 6301-6514, as implemented by 34 CFR parts 200, 201, 203, 205, and 212 Improving America's Schools Act, P.L. 103-382, § 1112 Local Education Agency Plans

P.L. 107-110, "No Child Left Behind Act of 2001," Title I – Improving the Academic Achievement

of the Disadvantaged, § 1118

## **Policy History:**

Adopted on: 11/12/2012 Revised on: 7/13/2015

1/20/2020